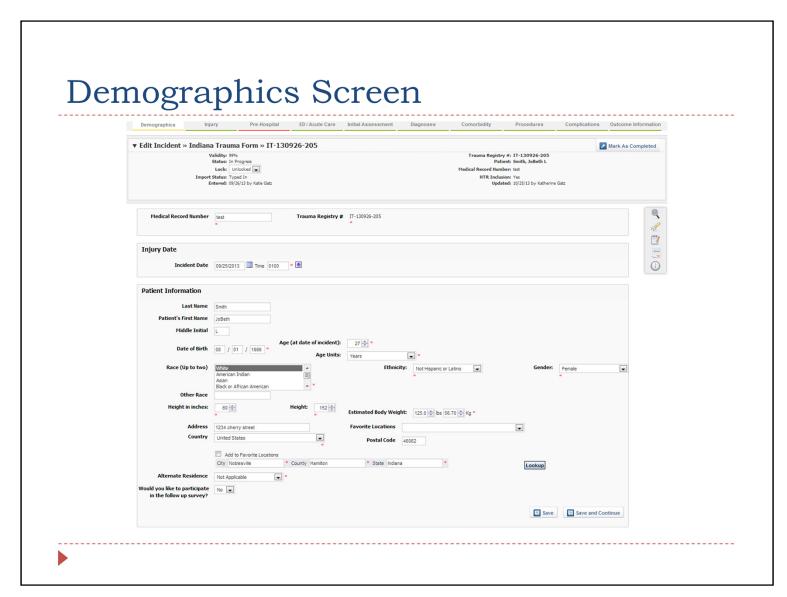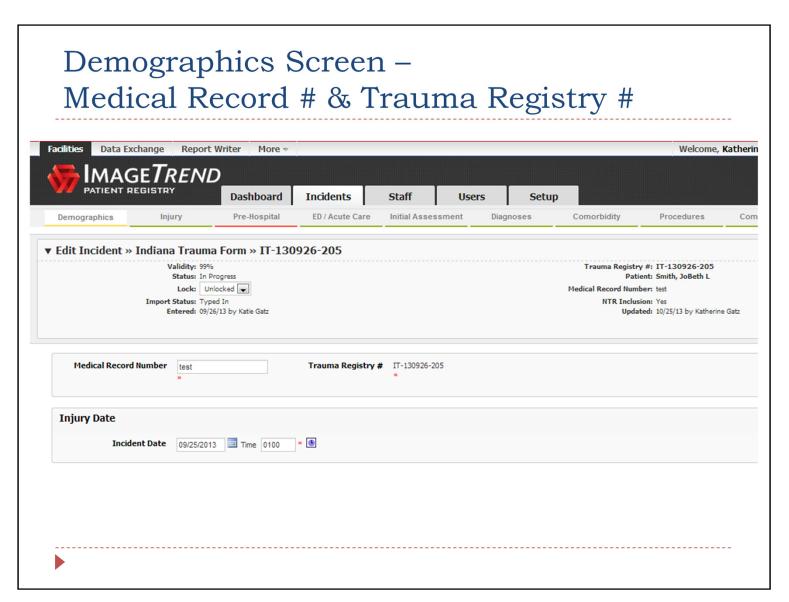# Indiana Patient Registry Training

Demographics

Important patient and incident information is needed for this tab. This tab must be saved before you are allowed to move to any of the other tabs.
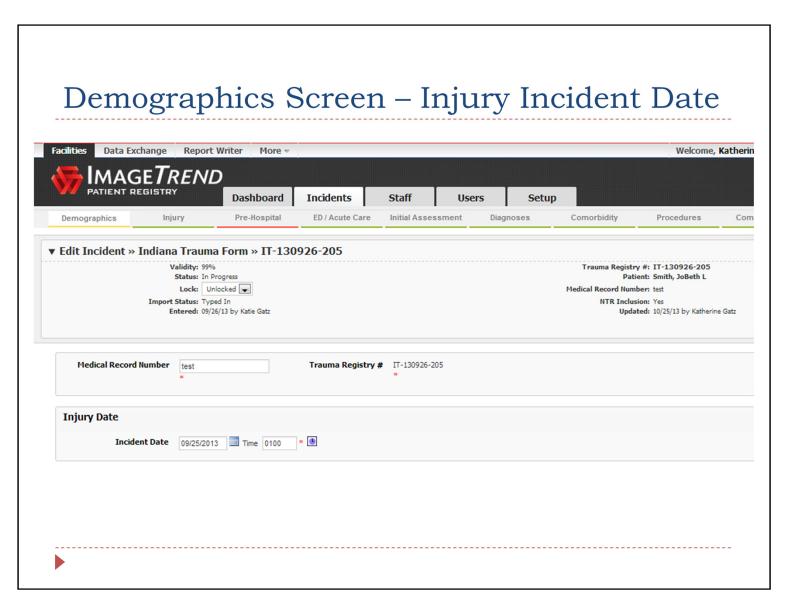
Demographics Screen

As a user, you know you are on the "Demographics" tab when the tab is highlighted yellow. The information on the screen should be the same as what you see here. The form is divided into tabs and you can enter information at a later time if necessary. As each tab is completed, the validity score for that particular form increases.

Demographics Screen –
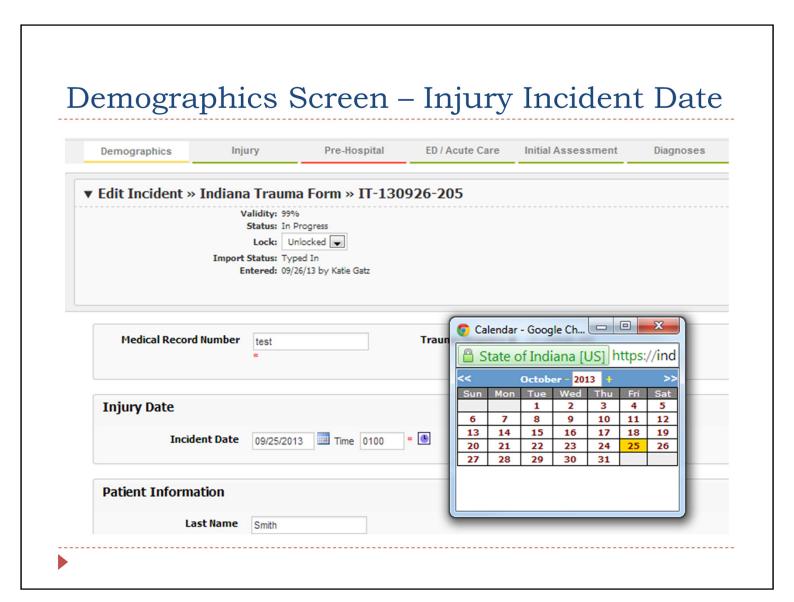Medical Record # & Trauma Registry #

The first data element on the "Demographics" tab is the "Medical Record Number" element (TR1.2). This is defined as "the unique incident number associated with the local trauma registry which can be used for linkage at a later date". This number is typically auto-generated with the hospital trauma registry record. This is an optional Indiana Data Element.

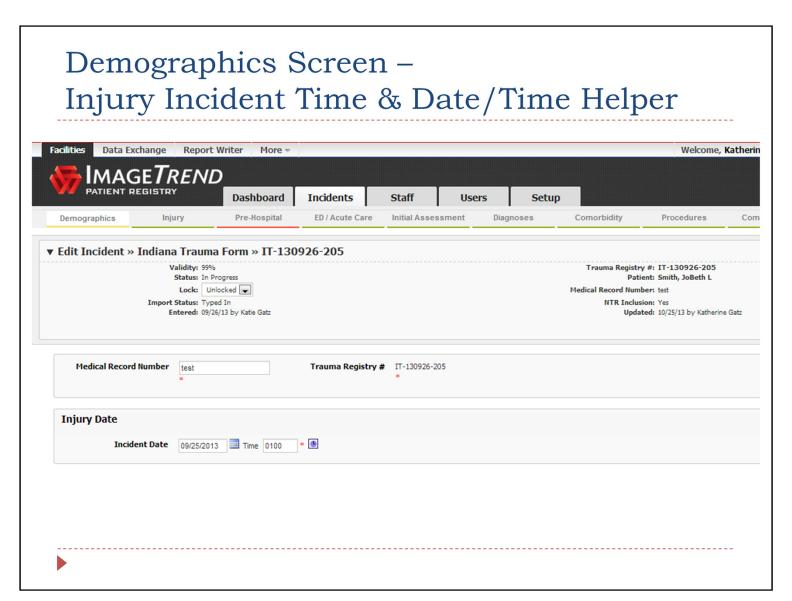The data element next to the Medical Record Number is the "Trauma Registry #" element (TR5.12). This is auto-generated by ImageTrend and provides a unique incident number associated with the state trauma registry.

Demographics Screen – Injury Incident Date

The "Injury (incident) Date" element (TR5.1) is defined as "the date the injury occurred". You should type this number in as MM/DD/YYYY. This is a national data element.

Demographics Screen – Injury Incident Date

Demographics	Injury	Pre-Hospital	ED / Acute Care	Initial Assessment	Diagnoses

▼ Edit Incident » Indiana Trauma Form » IT-130926-205

Validity: 99%
Status: In Progress
Lock: Unlocked
Import Status: Typed In
Entered: 09/26/13 by Katie Gatz

Medical Record Number test

Traun

Calendar - Google Ch...

🔒 State of Indiana [US] https://ind

<< October – 2013 + >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Injury Date

Incident Date 09/25/2013 Time 0100

Patient Information

Last Name Smith

If you would prefer not to type the date in, click on the calendar icon and select a date.

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Demographics Screen –
Injury Incident Time & Date/Time Helper

The "Injury (incident) Time" element (TR5.18) is defined as "the time the injury occurred". You should type this number in as HHMM and it is collected in military time. This is a national data element.

There is a tool called "Date/Time Helper" that will allow you to capture the dates of specific activities all at once. You can always go back and change this information as you complete the patient form, but it helps reduce the number of times you have to enter the date and time.

Demographics Screen –
Date/Time Helper (2)

Auto Populate Date Fields

Incident Date 09/25/2013 0100

This date/time will be used to auto-populate the fields listed below.
(Click on the Label to populate)

	Dates	Times
Date Discharged from ED	09/25/2013	0400
Date Arrived in ED/Acute Care	09/25/2013	0200
Date Trauma Team Activated		
Date Sent To CT		
Abdominal Ultrasound Date		
Blood Ordered Date		
Crossmatch Date		
Blood Administered Date		

You can click into any date field to change to a different date or to delete the auto-populate

Save   Close

When you click on the purple clock icon, the "Auto Populate Data Fields" box appears. To auto-populate the "Date Arrived in the ED/Acute Care" date and time, click on the title and you will see the Date and Time appear. You can also manually enter each date and time. Once you are done, click "Save".
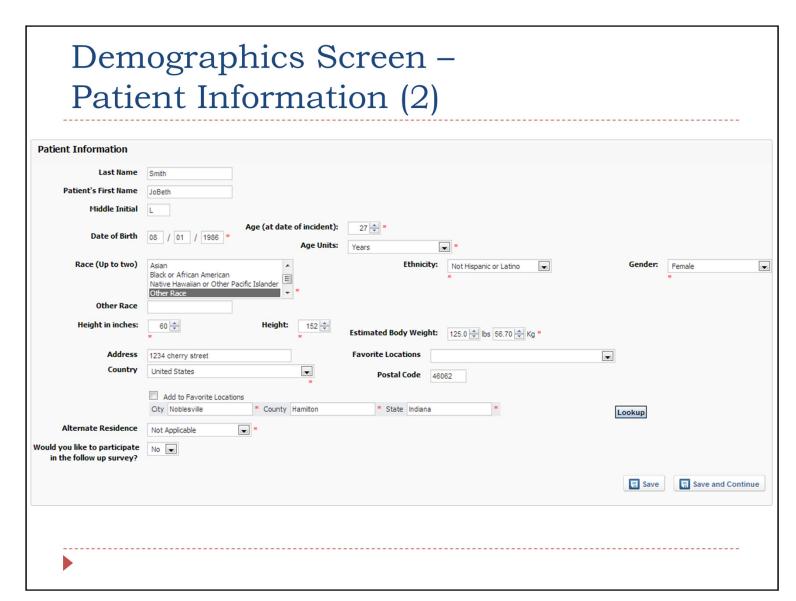
Demographics Screen – Patient Information

The patient's last name (TR1.9), first name (TR1.8), middle initial (TR1.10), and SSN (TR1.11) are key to marrying data between other databases, such as EMS data and Hospital Discharge data, but are not required data elements. Patient's first and last name are optional Indiana data elements.

The "Date of Birth" element (TR1.7) is defined as "the patient's date of birth". This data element is also key to marrying data between other databases, such as EMS data and Hospital Discharge data. This is a national data element.

The "Age" element (TR1.12) is defined as "the patient's age at the time of injury". This value is auto-generated in years if the patient's date of birth was entered. This is a national data element.

The "Age Unit" element (TR1.14) is used to document the patient's age in years, months, days, or hours. This value is defaulted to "Years". This is a national data element.

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Demographics Screen –
Patient Information (2)

Patient Information

Last Name	Smith
Patient's First Name	JoBeth
Middle Initial	L

Date of Birth: 08 / 01 / 1986 *

Age (at date of incident): 27 *

Age Units: Years *

Race (Up to two): Asian / Black or African American / Native Hawaiian or Other Pacific Islander / Other Race *

Ethnicity: Not Hispanic or Latino *

Gender: Female *

Other Race:

Height in inches: 60 *   Height: 152 *   Estimated Body Weight: 125.0 lbs 56.70 Kg *

Address: 1234 cherry street   Favorite Locations:

Country: United States *   Postal Code: 46062

☐ Add to Favorite Locations

City Noblesville *   County Hamilton *   State Indiana *   Lookup

Alternate Residence: Not Applicable *

Would you like to participate in the follow up survey? No

Save   Save and Continue

The "Race" element (TR1.16) is defined as "the patient's race". If you want to select more than one race, you must hold down the shift key and select up to two options. This is a national data element.

If "Other Race" is selected in the "Race" element, a new data element (TR1.28) will appear on the form that will allow you to textually enter the patient's race.

The "Ethnicity" element (TR1.17) is defined as "the patient's ethnicity". This is a national data element.

The "Gender" element (TR1.15) is defined as "the patient's gender". This is a national data element.

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Demographics Screen – Patient Information (3)

Patient Information

Last Name	Smith
Patient's First Name	JoBeth
Middle Initial	L

Date of Birth: 08 / 01 / 1986 *

Age (at date of incident): 27 *
Age Units: Years *

Race (Up to two):
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Other Race *

Ethnicity: Not Hispanic or Latino *

Gender: Female *

Other Race:

Height in inches: 60 *   Height: 152 *   Estimated Body Weight: 125.0 lbs 56.70 Kg *

Address: 1234 cherry street   Favorite Locations:

Country: United States *   Postal Code: 46062

☐ Add to Favorite Locations

City: Noblesville *   County: Hamilton *   State: Indiana *   [Lookup]

Alternate Residence: Not Applicable *

Would you like to participate in the follow up survey? No
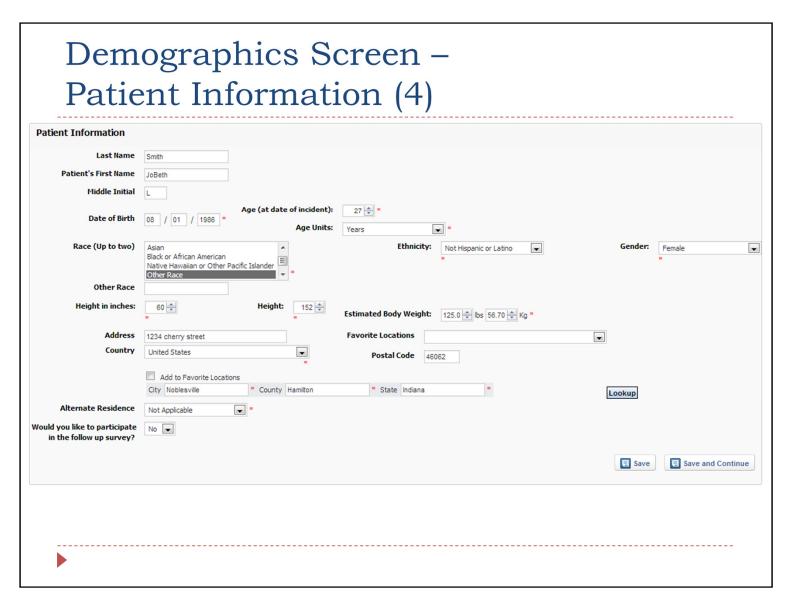
[Save] [Save and Continue]

▶

The "Height" element (TR1.6.1) is defined as "the first recorded height upon ED/Hospital arrival". You can enter it in centimeters (cm) or inches (in).

The "Weight" element (TR1.6.5) is defined as "measured or estimated baseline weight". You can enter it in pounds (lbs) or kilograms (kg).

The "Address" element (TR1.18) is defined as "the home street address of the patient's primary residence".
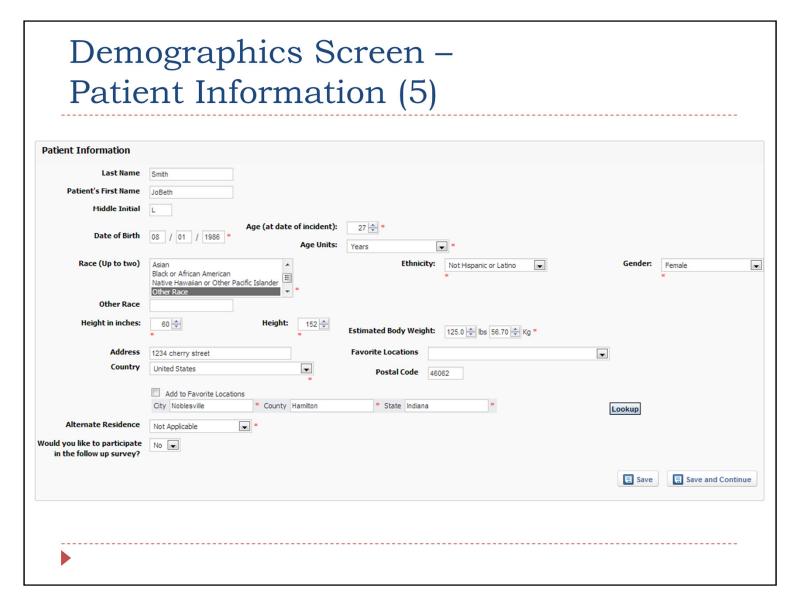
It is highly recommended to set up several "Favorite Locations" to quickly fill in the information regarding the patient's city, county, state, and zip code. If you already have locations set up, click on the drop-down menu to see the list. For instructions on how to set up "Favorite Locations", please review the "User Guide" presentation.

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Demographics Screen – Patient Information (4)

Patient Information

Last Name	Smith
Patient's First Name	JoBeth
Middle Initial	L

Date of Birth 08 / 01 / 1986 *

Age (at date of incident): 27 *

Age Units: Years *

Race (Up to two)
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Other Race *

Ethnicity: Not Hispanic or Latino *

Gender: Female *

Other Race

Height in inches: 60 *   **Height:** 152 *   **Estimated Body Weight:** 125.0 lbs 56.70 Kg *

Address 1234 cherry street   **Favorite Locations**

Country United States *   **Postal Code** 46062

☐ Add to Favorite Locations
City Noblesville * County Hamilton * State Indiana *   [Lookup]

Alternate Residence Not Applicable *

Would you like to participate in the follow up survey? No

[Save]   [Save and Continue]

The "Country" element (TR1.19) is defined as "the country where the patient resides". The default country is "United States" and can be changed by clicking on the drop-down menu. This is a National Data Element.

The "Postal Code" element (TR1.20) is defined as "the patient's ZIP code of primary residence". When the Postal Code is entered, it will auto-generate the patient's city, county, and state. If zip code is "Not Applicable", complete element "Alternate Residence". If zip code is "Not Recorded/Not Known", complete elements: Patient's Home State, County, and City. This is a National Data Element. You have the option to "Add to Favorite Locations" in order to make the ZIP code, city, county, and state a part of the "Favorite Locations" drop-down menu in the future.

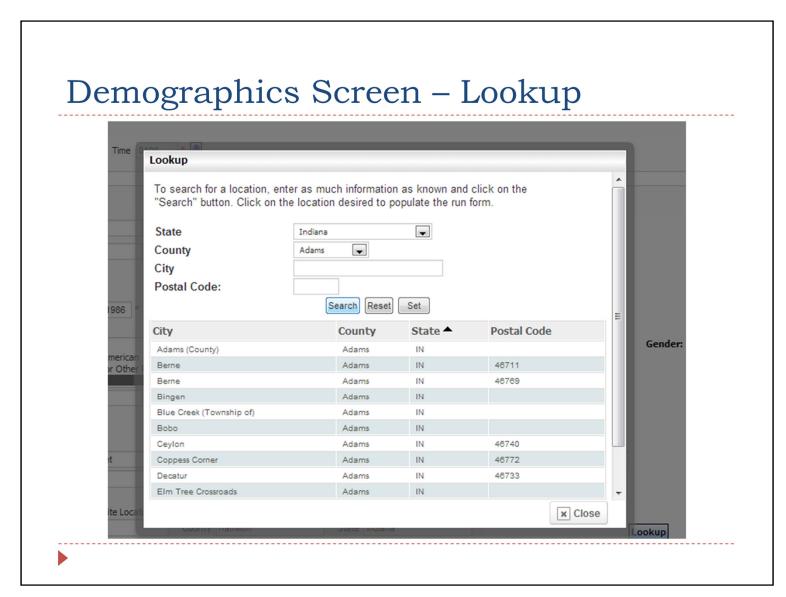**Demographics Screen – Patient Information (5)**

The "(Patient's Home) City" element (TR1.21) is defined as "the patient's city (or township, or village) of residence". When the "Postal Code" element is entered, it will auto-generate the patient's city. It will also auto-generate the patient's county and state. This is a National Data Element.
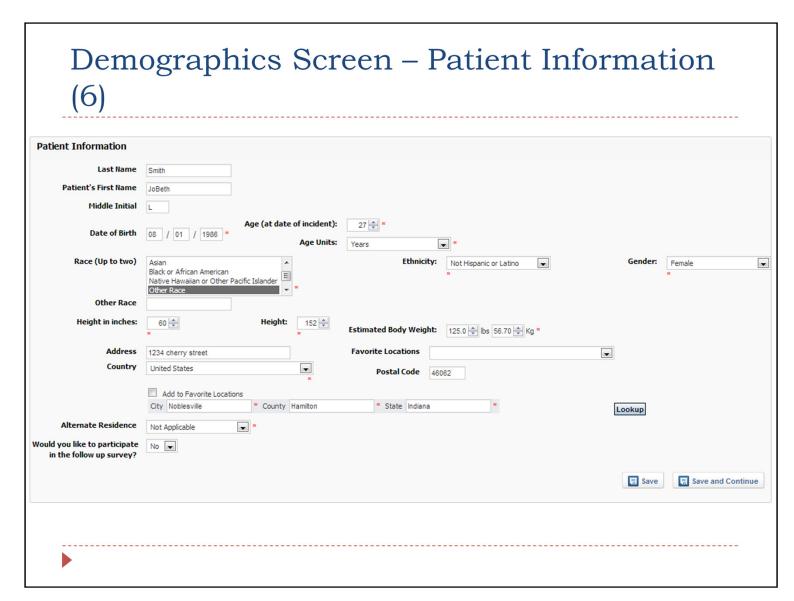
The "(Patient's Home) County" element (TR1.22) is defined as "the patient's county (or parish) of residence". This is a National Data Element.

The "(Patient's Home) State" element (TR1.23) is defined as "the state (territory, province, or District of Columbia) where the patient resides". This is a National Data Element.

The "Lookup" function allows you to search for information regarding the patient's residential location based on the information you know.

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Demographics Screen – Lookup

Once you enter the information you know, click the "Search" button and it will generate a list of options. Clicking on the City will populate that information in to the run form.

Demographics Screen – Patient Information (6)

Patient Information

Last Name	Smith
Patient's First Name	JoBeth
Middle Initial	L

Age (at date of incident): 27 *

Date of Birth: 08 / 01 / 1986 *

Age Units: Years *

Race (Up to two):
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Other Race *

Ethnicity: Not Hispanic or Latino *

Gender: Female *

Other Race: [ ]

Height in inches: 60 *   Height: 152 *   Estimated Body Weight: 125.0 lbs 56.70 Kg *

Address: 1234 cherry street   Favorite Locations: [ ]

Country: United States *   Postal Code: 46062

☐ Add to Favorite Locations

City: Noblesville *   County: Hamilton *   State: Indiana *   Lookup

Alternate Residence: Not Applicable *

Would you like to participate in the follow up survey? No

[Save] [Save and Continue]

▶

The "(Patient's) Alternate Residence" element (TR1.13) is defined as "documentation of the patient without a home ZIP code". See your data dictionary for the definitions of each term in the drop-down menu.

The "Would you like to participate in the follow up survey" element (TR1.29) is for patients who are interested in working with private investigators to provide research information regarding the short-term effects of certain injuries.

Click the "Save and Continue" button to save the information just entered and to continue to the next tab. Clicking the "Save" button will save the information, but you will not progress to the next tab.

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